



THE CODRINGTON SCHOOL

THE INTERNATIONAL SCHOOL OF BARBADOS

Phone: +1 246 423 2570 E-mail: principal@codrington.edu.bb
 Fax: +1 246 423 0095 Web site: <http://www.codrington.edu.bb>

Application for position of Director of Admissions, PA to the Principal and School Nurse

Passport photograph
(optional)

Instructions Please ensure that all information is accurate and complete. Information submitted becomes part of the contract of employment, and the subsequent discovery of inaccuracies or incompleteness may provide cause for dismissal. Attach copies of qualifications, certificates and testimonials.

Personal Information

First name(s)	Former or maiden name, if any	Last name
Current address Phone Cell..... Skype Address..... Email		Permanent address in your home country (if different) Phone Cell..... Skype Address..... Email
Date of birth, day / month / year		City and country of birth
Marital status		Number of children Ages
Citizenship		Barbados National Insurance No.
Passport number		Passport expiration date
General status of health		Do you have any medical condition which might affect the performance of your duties, or which requires special consideration by your employer?



Post-Secondary Education (in chronological order: most recent first)

Institution and location	Course duration	Specialization	Qualification

Professional Development (attended in the last five years)

Course title	Dates attended	Level	Sponsor

Work Experience - most recent first (include any employment gaps)

From / to Month/year	Institution and nature of work/responsibilities

(Continue on a separate sheet, if necessary)

Statement of Suitability for the position on offer

Please read the job description and then write below a statement outlining your suitability for the post

Languages · Living Abroad · Other Abilities or Interests

Language ability other than English (circle appropriate level)

Language: oral.....Rudimentary skills · Communication proficiency · Fluency

Language: written.....Rudimentary skills · Communication proficiency · Fluency

Language: oral.....Rudimentary skills · Communication proficiency · Fluency

Language: writtenRudimentary skills · Communication proficiency · Fluency

List the countries in which you have lived and give the dates of your residence

Professional referees

Name, position	Address	Phone / Email

I certify that all the information provided on this application form or appended hereto is true. I currently have / do not have (*strike one*) the right to live/work (*strike as necessary*) in Barbados

Date

Signature of applicant